



## FAQ: Registering for Programs with your Library Card

Regina Public Library (RPL) is implementing an exciting change to its program registration process, which will increase access to registered programming for Library patrons and make registration easier and more convenient than ever before.

### What has changed?

You will now need a Library Card to sign up for RPL programs requiring registration.

### Why do I need a Library Card?

All program registrations are now being processed through RPL's circulation system. This system requires a Library Card number to make any changes to your Library account, for example, to place a hold on a book or register for a program.

### What's in it for me?

This new process brings enhanced service for patrons who attend RPL programs. You will now be able to:

- search and register for RPL programs online, at your convenience
- receive email reminders and alerts about changes to your programs
- register for programs at any RPL location
- register friends or family members for programs using a single Library Card
- register for programs even if you have Library fines on your account

### How do I get my Library Card?

It's easy! Bring a piece of Government-issued ID, along with a piece of mail to verify your address, to any RPL location, and our friendly staff will get you set up with your new Library Card.

RPL encourages all of our patrons to visit their neighbourhood Branch and sign up for a Library Card, in order to take full advantage of RPL's exciting range of free programs and services.

### I've got my Library Card – how do I register for programs online?

Registering for programs online is quick, easy and convenient:

1. Go to [catalogue.sasklibraries.ca](http://catalogue.sasklibraries.ca) or [ReginaLibrary.ca](http://ReginaLibrary.ca) & click on **Classic Catalogue** *Note: at this time, programs are searchable through these areas only.*
2. Search by keyword for the program you want
3. Click to register
4. Login using your Library Card # and PIN
5. Select the number of seats you need
6. Enter the name of each person you're registering
7. Click OK
8. You will receive an email confirming your registration

For detailed instructions, see our **Quick Guide to Registering for Programs Online**  
For more information on RPL programs and services, visit [ReginaLibrary.ca](http://ReginaLibrary.ca)