

**RPL BOARD OF DIRECTORS
BOARD MEETING
April 25, 2017
Central Library Boardroom**

Present:

S. Quinlan, Chair
B. March-Burwell, Vice Chair
E. Brenner
Councillor S. Bryce (via telephone)
M. Gavigan
S. Grebinski
E. Kivisto
C. Kobayashi

Also in Attendance:

J. Barber
J. McKenna
T. Fraser
K. Saunderson
J. Niedermayer

Regrets:

Mayor M. Fougere

MINUTES

1. Call to Order

S. Quinlan called the meeting to order at 4:30 pm.

2. Agenda

C. Kobayashi moved to approve the agenda. CARRIED.

3. Conflict of Interests

No conflict of interests were declared.

4. Approval of Previous Minutes:

E. Kivisto moved to approve the minutes of the February 22, 2017 Board meeting. CARRIED.

C. Kobayashi requested the same typo be corrected in the minutes of March 28th public meeting and March 28th closed meeting. M. Gavigan moved to approve the minutes of the March 28th Board meeting and the March 28th Closed Board meeting, as amended. CARRIED.

E. Brenner moved to approve the minutes of the Closed Board meeting of April 5th, 2017.
CARRIED.

5. Delegation

The Board welcomed Jessica Madiratta from the Albert Community Library Committee (ACLC) and Wendy Sinclair, the Branch Head of Albert. Jessica gave a brief presentation on the past year's activities of the ACLC.

Discussion:

Will it still be necessary to limit the number of program participants when you move into the Mâdawêyatitân Centre?

The new facility will increase the number of participants for some programs. Typically, the reasons for limiting the number of participants into a program has more to do with the type of programming being offered. Instructors will limit the number of students in a class where hands-on participation and one-on-one instruction is available. More programming will likely be the result of moving to the Mâdawêyatitân Centre.

Does the ACLC partner with other groups in the community?

Yes, and while some programming is duplicated, the ACLC does engage with community groups (e.g., the Rainbow Youth Centre) to enable resource sharing opportunities. The partnership with RPL has been very beneficial, as the Library is able to purchase more equipment and supplies through grants. Non-aboriginal participants feel very safe at RPL programs. As well, non-Aboriginal individuals feel comfortable and safe at RPL.

The Board expressed their appreciation both to Jessica and Wendy for an enlightening presentation on the ACLC.

6. Manager Presentations

a. Literacy Unit – Nancy MacKenzie

The Board welcomed Nancy MacKenzie, RPL's Manager of Community Engagement and Programming, to provide a brief update on the Literacy Unit's activities to date.

Discussion:

How do the tutor/learner numbers breakdown?

We have approximately 240 learner/tutor pairs right now. They meet for 2 hours per week, and several tutors are assigned more than one learner. For those where a one-on-one tutor is not available, group classes are offered four nights per week.

How does RPL accommodate all the volunteers and their learners?

RPL offers a variety of learning opportunities, including online resources. Other tutor/learner pairs meet at an RPL Branch or at other off-site locations.

Moms and Kids Programs – do you get any fathers wanting to attend?

These programs work mostly with women. There are some cultures where women and men would not attend programs together, and in others, the presence of men would make the women very uncomfortable.

How will the Unit deal with the gap left by the funding cut?

This will be a good opportunity for RPL to explore partnership opportunities (e.g. working together with the University of Regina). RPL will also use this time to restructure the Literacy Unit and cultivate new directions for literacy promotion.

How does RPL promote its Literacy services and recruit volunteers?

RPL's literacy tutors are a very diverse group who are, for the most part, very loyal to the program. The teen volunteer base is growing, and potential volunteers are learning about RPL through word-of-mouth and from RPL's website.

b. E-Services – Kevin Saunderson

The Board welcomed Kevin Saunderson, RPL's Senior Manager of Corporate Services, who spoke briefly about RPL's new website that was launched earlier in April.

The Board expressed their appreciation to Nancy and Kevin for their presentations.

7. Information Items

a. Exit Interviews for Board Members

S. Grebinski informed the Board that the Human Resources Committee has initiated three exit interviews with former Board members.

b. Terms of Reference

S. Grebinski informed the Board that the Human Resources Committee is updating its Terms of Reference and will bring the revised edition to the next Board meeting.

c. Skills Matrix

C. Kobayashi informed the Board on the work by the Governance Committee on a skills matrix to determine best representation practices by individual Directors.

d. Strategic Planning Committee

C. Kobayashi moved that Elmer Brenner be added to the Strategic Committee. CARRIED.

8. Decision Items:

a. 2017 Provincial Budget

J. Barber's report reflected the very recent good news from the Ministry of Education, that 100% of the government funding for libraries, which had been cut in the 2017 Provincial Budget, is being restored, and RPL's original 2017 budget should be back in place.

S. Bryce moved to ratify the revised budget approved by the Board on April 5th. DEFEATED.

b. Financial Statements as of March 31, 2017

B. March-Burwell moved to accept the financial statements of March 31, 2017, as presented. CARRIED.

c. Committee Submissions

i. Human Resources

Staff Development Day

S. Grebinski moved to make November 20th a closed day for RPL to enable all staff to participate in the annual Staff Development Day. CARRIED.

Long-Term Disability Plan Changes

S. Grebinski moved to accept the changes to the Long-term Disability Plan, as proposed by the City of Regina. CARRIED.

10. Adjournment

S. Bryce moved the Board meeting be adjourned. CARRIED.

Board Chair

Secretary to the Board