

**REGINA PUBLIC LIBRARY
BOARD OF DIRECTORS
June 18, 2019
Central Boardroom**

In Attendance:

S. Quinlan, Chair
B. March-Burwell, Vice Chair
M. Gavigan
S. Grebinski
P. Lerat
C. Kobayashi
J. Oni

Also in Attendance:

J. McKenna
K. Saunderson
T. Fraser
J. Niedermayer

Regrets:

Councillor S. Bryce
Mayor M. Fougere
J. Barber, Secretary to the Board

MINUTES

1. Call to Order

The Chair called the meeting to order at 4:30 pm.

2. Adoption of Agenda

C. Kobayashi moved to adopt the agenda. CARRIED.

3. Conflict of Interests

No conflict of interests was declared.

4. Approval of Previous Meeting Minutes

M. Gavigan moved to approve the minutes of the May 28, 2019 Board meeting. CARRIED.

5. Manager Presentation

J. Matotek, Director and Curator of the Dunlop Art Gallery, provided the Board with a brief update on the status of the Film Theatre over the past year. In the Spring of 2018, significant changes were made to integrate the Dunlop and the Film Theatre, and to improve marketing and programming strategies.

The goals set in 2018 were to boost overall attendance, attract new customers, and manage costs while engaging the community. The Board was encouraged by the positive report and in learning about the overall increase in attendance numbers per film, obvious increases in

effectiveness and efficiency, and the benefit to the citizens of Regina. The Board was interested to learn that since the integration of the Dunlop and the Film Theatre in 2018, several new partnerships have been developed and more inclusive programming has been created to more effectively serve RPL's diverse community.

The Board congratulated Jennifer and her team for commitment to serve the community and improve the quality of services RPL provides.

6. Information Items

a. Public Libraries Sector Plan

Following the Library Board Chairs & Directors meeting earlier this year, the province's public library systems agreed to develop a province-wide sector plan specific to public libraries. The plan is similar to the approach taken by other sectors within the Ministry. Public Library Directors were called together by the Provincial Library & Literacy Office to discuss a process to work on the sector plan. The process will take several months; a draft plan will likely be ready to take to public library boards by mid-2020.

b. SILS Update

The SILS Consortium is a significant service provider for RPL as the host and operator of the Integrated Library System (ILS) for the province's public libraries. For the past six years, Jeff Barber has served as Chair of the Consortium and recently his term expired. The new Chair of the SILS Consortium is Tony Murphy, Library Director at Wapiti Regional Library.

For the first time since its founding, the Consortium was in the possible position of having an Executive Committee without a representative from either Regina or Saskatoon. As a result, the constitution was amended to prescribe a four-person Executive Committee on which Regina and Saskatoon will both sit. In the new Executive Committee make-up, Regina is represented as Member at Large for the next two years.

S. Grabinski spoke to acknowledge J. Barber's leadership in SILS since the start of the Consortium, and particularly during this past six years. The Board agreed that congratulations are in order.

c. Dunlop Awards and Honours

i. Creative City Network of Canada – Art in Review

Creative City Network of Canada is a national non-profit devoted to facilitating public arts and cultural planning. The Dunlop Art Gallery has been invited to submit Roadside Attractions to the Public Art Year in Review for the annual Creative City Summit. The Summit will be on October 1-3, 2019 in Saskatoon.

ii. Regina Downtown Business Improvement District - Robert Gardikiotis Award

The Robert Gardikiotis award is given to people or organizations who have supported Regina Downtown and its programs and initiatives over the years. The Dunlop Art Gallery received this award at the Annual General Meeting Reception on Wednesday, June 5, 2019 at the Casino Regina Show Lounge.

iii. Museums Association of Saskatchewan Award of Merit

The Dunlop Art Gallery received the Museums Associations of Saskatchewan Award of Merit at a luncheon on Friday May 31, 2019. The award was given for the contributions made through the Roadside Attractions Project.

S. Grabinski offered congratulations to J. Matotek and her staff and the Board agreed.

d. Referred Communications

The Board requested clarification on the frequency of the event outlined in the correspondence, and costs to a customer when it is necessary to replace a borrowed item that has been damaged during the lending period. Though it does not often happen, RPL front-line staff have a process in place and can make decisions about repayment schedules and/or amounts at the point of return, and there is an appeal process, that does not require Administration intervention, embedded.

e. Action Item Updates

Discussion of the one outstanding item on the list was deferred to the Discussion and Decision Item #7b. All other items were accepted as complete.

f. RPL at Canada Day Celebrations

RPL will be in the family area of Wascana Park on Canada Day from 1:00 pm to 4:00 pm, celebrating with the community. The focus will be on reading, and staff will have books, a story time carpet setting, puppets, and other fun activities. They will share promotional material about our Level Up Summer Learning program and our Adult Summer Reading program. The goal is to interact with adults and children of all ages to share both the joy and importance of reading.

g. Chair's Report

The Board had no questions or comments about the Chair's report.

C. Kobayashi moved to receive and file the Information Items as presented. CARRIED.

7. Discussion and Decision Items

a. Financial Statements to May 31, 2019

B. March-Burwell moved to approve the financial statements to May 31, 2019. CARRIED.

b. Interim Report on Public Holiday Hours

The Board agreed that more public holiday openings are necessary to accurately assess the efficacy of this pilot project. Remembrance Day 2018 fell on a Sunday, and a comprehensive communication plan had not yet been put in place.

B. March-Burwell moved that RPL shall be open during the 2019 Thanksgiving and Remembrance Day public holidays, on the same basis as 2018. CARRIED.

c. Board Committees

i. **Audit Committee – Library Services Agreement 2019-20**

The Board briefly discussed the agreement and the \$30,000 portion of the total amount that is designated to indigenous library services. There was an increase of \$7K in funding by the Province for 2019-20.

On the recommendation of the Audit Committee, M. Gavigan moved to approve the 2019-20 Library Services Agreement and authorize the Board Chair to sign on its behalf. CARRIED.

8. Calendar of Events

The Board requested that upcoming professional development opportunities be included on the list, and that the calendar be extended to April 2020. The Board also requested that newsletters and information from both the Regina Chamber and the Saskatchewan Chamber of Commerce be shared with the Board. In addition, the request was made for more information about any upcoming ICD sessions.

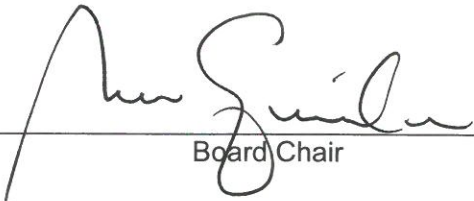
9. In Camera Session

An in camera session was not called by the Board.


10. Adjournment

P. Lerat moved to adjourn the meeting. CARRIED.

Approved:



Board Chair



Secretary to the Board