

A large, light grey compass rose graphic is centered on the page. It has a circular outer ring with tick marks, a central circle, and eight pointed directions. The year '2005' and the words 'PUBLIC ACCOUNTS' are overlaid on the center of the compass rose.

2005
PUBLIC ACCOUNTS



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Date: March 28, 2006
To: His Worship and Members of City Council
Re: **Regina Public Library (RPL) Public Accounts 2005**

In accordance with RPL Board resolution dated October 28, 2003, where the RPL Board moved to voluntarily provide Public Accounts, I submit the Regina Public Library Public Accounts for the year ended December 31, 2005.

This report is divided into the following sections:

- 1) Regina Public Library Board Remuneration and Expenses
- 2) Employee Remuneration by title of the position, including salaries, for all positions encumbered as of December 31, 2005
- 3) Expenditures

Each section contains notes detailing the reporting requirements and provides an explanation of the contents. The Audited Financial Statements for 2005 provide additional information on the 2005 Revenue and Expenditures.

Respectfully submitted,

Darlene Hincks, Chair
Regina Public Library Board

Board Remuneration and Expenses

Board Remuneration and Expenses For the Year Ended December 31, 2005 (in dollars)

Board of Regina Public Library	Board Payments	Board Travel
Brown, Janet	2,720	1,580
Bryce, Sharron	2,080	
Fiacco, Pat	160	
Hincks, Darlene	4,160	1,529
Lucke, Darryl	2,240	
Kapoor, Renu	3,520	1,400
Kivisto, Elaine	3,440	2,428
Kleisinger, Gerald	2,900	1,660
Pohl, Shelley	2,160	

Board Remuneration and Expenses

Notes to Board Remuneration and Expenses For the Year Ended December 31, 2005

Note 1

Board payments represent amounts paid to Members of the Board for attendance at Board meetings and travel per diems paid to Board Members when they travel out of the City on Board business. Attending Board Members receive an honorarium of \$80 per meeting. The per diem rate for Board travel is \$100 per day.

Note 2

Board travel includes all 2005 travel and conference expenses (including PST) incurred by the Members of the Board that were funded by the Regina Public Library whether paid directly to the Members of the Board or on their behalf.

Employee Remuneration For the Year Ended December 31, 2005 (in dollars)

Position	Number of Incumbents	Full / Part Time	Annual Salary Range (Full Time)	Hourly Range (Part Time)
Accounting and Payroll Analyst	1	F	41,313 – 49,852	
Accounting Clerk	2	F	27,467 – 33,844	
Administrative Assistant	1	F	43,103 – 49,968	
Adult Collection Co-ordinator	1	F	48,068 – 57,499	
Albert – Branch Supervisor	1	F	41,313 – 49,852	
Albert – Library Assistant	1	P		17.24 – 21.07
Albert – Library Assistant	1	F	32,506 – 39,707	
Albert – Public Service Clerk	1	P		12.79 – 15.20
Albert – Public Service Clerk	2	P		13.37 – 16.54
Audio Visual Collection Co-ordinator	1	F	48,068 – 57,499	
Business Librarian	1	F	44,612 – 53,575	
Caretaker	5	F	27,467 – 33,844	
Cataloguer	2	F	27,467 – 33,844	
Central – Page	4	P		9.75 – 11.70
Central – Page	4	F	20,154 – 23,745	
Central Children's – Library Assistant	2	P		15.87 – 19.47
Central Children's – Library Assistant	1	F	29,920 – 36,698	
Central Children's – Page	2	P		9.75 – 11.70
Central Children's – Public Service Clerk	1	F	25,193 – 31,168	
Central Children's – Public Service Clerk	3	P		12.79 – 15.20
Central Circulation – Library Assistant	2	F	32,506 – 39,707	
Central Circulation – Public Service Clerk	6	P		11.70 – 13.96
Central Circulation – Public Service Clerk	1	F	25,193 – 31,168	
Central Circulation – Public Service Clerk	2	F	24,101 – 28,649	
Central Public Services Department Head	1	F	67,235 – 77,945	
Children's Collection Co-ordinator	1	F	48,068 – 57,499	
Children's Librarian	1	F	44,612 – 53,575	
Children's Library Head	1	F	44,612 – 53,575	
Circulation Services – Unit Head	1	F	44,612 – 53,575	
Collections Assistant	1	P		11.70 – 13.96
Collections Manager	1	F	57,631 – 66,810	
Communications Manager	1	F	57,631 – 66,810	

*See accompanying notes.
This statement has not been audited.*

Employee Remuneration

Position	Number of Incumbents	Full / Part Time	Annual Salary Range (Full Time)	Hourly Range (Part Time)
Community Development Librarian	1	F	49,718	
Computer Support Technician	1	F	29,920 – 36,698	
Connaught – Branch Head	1	F	44,612 – 53,575	
Connaught – Library Assistant	1	F	32,506 – 39,707	
Connaught – Library Assistant	1	P		17.24 – 21.07
Connaught – Public Service Clerk	2	P		11.70 – 13.96
Connaught – Public Service Clerk	1	P		13.37 – 16.54
Dunlop Art Gallery – Assistant Curator	2	F	38,214 – 46,285	
Dunlop Art Gallery – Curatorial Assistant	1	F	41,313 – 49,852	
Dunlop Art Gallery – Preparator	1	F	35,271 – 42,918	
Dunlop Art Gallery – Secretary	1	F	27,467 – 33,844	
Dunlop Art Gallery Director	1	F	57,631 – 66,810	
Executive Secretary	1	F	29,920 – 36,698	
Film Theatre Cashier	2	P		11.70 – 13.96
Film Theatre Clerk	1	P		12.79 – 15.20
Film Theatre Co-ordinator	1	P		21.92 – 26.45
Film Theatre Projectionist	2	P		13.37 – 16.54
Finance & Administration – Dept. Head	1	F	67,235 – 77,945	
Finance Manager	1	F	57,631 – 66,810	
Gallery Facilitator	7	P		10.00
George Bothwell – Branch Head	1	F	48,068 – 57,499	
George Bothwell – Library Assistant	1	F	32,506 – 39,707	
George Bothwell – Literacy Program Assistant	1	P		15.87 – 19.47
George Bothwell – Page	2	P		9.75 – 11.70
George Bothwell – Public Service Clerk	2	P		11.70 – 13.96
George Bothwell – Public Service Clerk	3	P		12.79 – 15.20
George Bothwell – Public Service Clerk	2	F	25,193 – 31,168	
Glen Elm – Branch Head	1	F	44,612 – 53,575	
Glen Elm – Library Assistant	1	F	32,506 – 39,707	
Glen Elm – Library Assistant	1	P		17.24 – 21.07
Glen Elm – Public Service Clerk	3	P		12.79 – 15.20
Glen Elm – Public Service Clerk	2	F	25,193 – 31,168	
Graphic Artist	1	F	35,271 – 42,918	
Human Resources Administrator	1	F	43,103 – 49,968	
Human Resources Advisor	1	F	32,994 – 40,403	

*See accompanying notes.
This statement has not been audited.*

Employee Remuneration

Position	Number of Incumbents	Full / Part Time	Annual Salary Range (Full Time)	Hourly Range (Part Time)
Human Resources Assistant	1	F	29,920 – 36,698	
ILS Librarian	1	F	44,612 – 53,575	
Interlibrary Loan Clerk	1	F	24,101 – 28,649	
Interlibrary Loan Clerk	1	F	25,193 – 31,168	
Interlibrary Loan Supervisor	1	F	32,506 – 39,707	
Janitor	1	P		10.69 – 12.60
Janitor	1	F	20,154 – 23,745	
Library Director (Acting)	1	F	92,324 – 107,029	
Literacy Service Clerk	1	F	25,193 – 31,168	
Literacy Service Programmer	3	F	35,271 – 42,918	
Manager, Human Resources	1	F	57,631 – 66,810	
Manager, Systems	1	F	57,631 – 66,810	
Manager, Technical Services	1	F	57,631 – 66,810	
Network Administrator	1	F	41,313 – 49,852	
Office Clerk	1	P		11.70 – 13.96
Outreach – Library Assistant	1	P		17.24 – 21.07
Outreach – Public Service Clerk	1	P		12.79 – 15.20
Outreach – Public Service Clerk	1	P		11.70 – 13.96
Outreach – Supervisor	1	F	35,271 – 42,918	
Physical Plant Manager	1	F	57,631 – 66,810	
Prairie History – Librarian	1	F	44,612 – 53,575	
Prairie History – Library Assistant	1	P		15.87 – 19.47
Prairie History – Technician	1	P		13.37 – 16.54
Prince of Wales – Branch Supervisor	1	F	41,313 – 49,852	
Prince of Wales – Public Service Clerk	2	P		12.79 – 15.20
Prince of Wales – Public Service Clerk	1	P		11.70 – 13.96
Public Relations Clerk	1	P		13.37 – 16.54
Reference – Library Assistant	5	P		15.87 – 19.47
Reference – Library Assistant	2	F	29,920 – 36,698	
Reference – Public Service Clerk	3	F	25,193 – 31,168	
Reference and Independent Learning – Unit Head	1	F	51,725 – 61,579	
Reference – Reference Specialist	4	F	44,612 – 53,575	
Regent Place – Branch Head	1	F	44,612 – 53,575	
Regent Place – Library Assistant	1	P		17.24 – 21.07
Regent Place – Library Assistant	1	F	32,506 – 39,707	

*See accompanying notes.
This statement has not been audited.*

Employee Remuneration

Position	Number of Incumbents	Full / Part Time	Annual Salary Range (Full Time)	Hourly Range (Part Time)
Regent Place – Page	2	P		9.75 – 11.70
Regent Place – Public Service Clerk	2	P		12.79 – 15.20
Regent Place – Public Service Clerk	3	P		11.70 – 13.96
Regent Place – Public Service Clerk	2	F	25,193 – 31,168	
Senior Computer Operator	1	F	35,271 – 42,918	
Senior Payroll Clerk	1	F	29,920 – 36,698	
Sherwood Village – Branch Head	1	F	44,612 – 53,575	
Sherwood Village – Library Assistant	1	P		17.24 – 21.07
Sherwood Village – Library Assistant	1	F	32,506 – 39,707	
Sherwood Village – Page	2	P		9.75 – 11.70
Sherwood Village – Public Service Clerk	2	P		12.79 – 15.20
Sherwood Village – Public Service Clerk	2	P		11.70 – 13.96
Sherwood Village – Public Service Clerk	1	F	24,101 – 28,649	
Sherwood Village – Public Service Clerk	2	F	25,193 – 31,168	
Spareboard Clerk	1	P		12.79 – 15.20
Sunrise – Branch Head	1	F	48,068 – 57,499	
Sunrise – Library Assistant	1	P		17.24 – 21.07
Sunrise – Library Assistant (Job Share)	2	F	16,253 – 19,853	
Sunrise – Page	2	P		9.75 – 11.70
Sunrise – Public Service Clerk	2	P		12.79 – 15.20
Sunrise – Public Service Clerk	3	P		11.70 – 13.96
Sunrise – Public Service Clerk	2	F	25,193 – 31,168	
Technical Services Assistant	2	F	24,101 – 28,649	
Technical Services Librarian	1	F	48,068 – 57,499	
Training & Development Co-ordinator	1	F	44,612 – 53,575	
Training & Support Technician	1	F	29,920 – 36,698	
Truck Driver	1	P		13.37 – 16.54
Truck Driver	1	F	25,193 – 31,168	
Web Co-ordinator	1	F	41,313 – 49,852	
Young Adult Services Specialist	1	F	44,612 – 53,575	

*See accompanying notes.
This statement has not been audited.*

Notes to Employee Remuneration For the Year Ended December 31, 2005

Note 1

Employee remuneration includes information on all positions filled by Library employees, including those on long-term leave, as of December 31, 2005. The Position column represents the official employment title of the position as at December 31, 2005. The Number of Incumbents column represents the number of employees filling the same job title as of December 31, 2005.

For full time employees, the annual minimum and maximum salary range, per the 2004/2005/2006 Collective Agreement, has been shown. Part time employees have variable hours of work. For part time employees, the minimum and maximum hourly wage rate has been shown. The 2005 audited financial statements included an estimate of retroactive pay, which was issued in March of 2006.

Each job share position has been reported as a single position with two incumbents.

This report includes term positions funded in whole or in part by external granting agencies.

Expenditures – Regina Public Library Board
For the Year Ended December 31, 2005
(in dollars)

Payee	Total
A & B Sound	19,535
Adecco Employment Services Limited	37,401
Air Canada	21,845
Amazon.ca/Amazon.com	23,584
Best Buy	11,322
Blessings Christian Marketplace	11,611
Book & Brier Patch	154,351
Brennan Office Plus	46,929
Bro-Dart	33,735
Canadian Automotive Information Services	22,913
Canebsco Subscription Services	68,956
Canwest Commercial Printers	36,108
Carrier Canada	11,299
CCH Canadian Limited	18,457
City of Regina	289,337
CUPE Local 1594	92,570
Danka Financial Services Inc./Danka Office Imaging Company	17,013
Debt and Risk Management Inc.	23,239
Deloitte & Touche LLP	14,678
DVA Navion	10,799
Fasick, Adele ⁽⁴⁾	13,728
Fastprint Plus	40,494
Fisher, Daniel	11,212
Francotyp-Postalia Canada	37,450
Great West Life, The	365,725
Honeywell Limited	13,998
Indigo Books and Music Inc.	36,315
Insight	46,953
Keystone Manufacturing (Plastics) Ltd.	11,345
Kirby Electric Ltd.	31,883
Kone Inc.	38,518
Kromar Printing Ltd.	12,555
Leader Post	37,518
Library Bound Inc.	250,308

See accompanying notes.
This statement has not been audited.

Expenditures

Payee	Total
Library Services Centre	347,516
Library Services for Saskatchewan	13,000
MacPherson Leslie & Tyerman	61,522
Magic White Janitor's Warehouse Ltd.	11,580
Marsh Canada Limited	44,158
Millwork Plus	25,173
Minister of Finance (Saskatchewan)	106,823
New Age Collections Ltd.	38,937
Newswest Inc.	46,968
Northland Books	22,895
PC Place	124,979
Plato Learning Inc.	14,820
Print 1	14,626
Printwest	12,441
Proquest Information and Learning ⁽⁴⁾	35,115
Providence Realty Corporation	165,656
PSW Architecture and Interior Design Ltd.	32,121
Public Library Interlink	14,265
R.R. Bowker ⁽⁴⁾	18,762
Recorded Books, LLC ⁽⁴⁾	23,054
Regina Civic Employees' Superannuation and Benefit Long Term Disability Plans	1,242,734
Riocan Property Services Inc.	273,009
S & B Books Ltd.	261,799
Saskatchewan Centre of the Arts	18,302
Saskatchewan Property Management Corporation	10,554
Saskatchewan Workers' Compensation Board	21,056
SaskEnergy	133,043
SaskPower	173,450
SaskTel	96,940
Sherwood Co-operative Association Ltd.	17,017
Sigma Analytics	17,511
Sirsidynix	122,649
Spotless Cleaning	134,432
Supreme Basics	15,694
TDR Human Resource Services	28,601
The Banff Centre	26,360
Thomson Gale ⁽⁴⁾	40,057
Tigerdirect.ca	20,551

*See accompanying notes.
This statement has not been audited.*

Expenditures

Payee	Total
Trojan Security Services	68,360
Unisource Canada Inc.	12,347
Walters Industrial Mechanical Ltd.	11,691
Wawzonek, Donna	11,002
World Book Educational Products of Canada, Ltd.	17,965
Z-Best Furnace and Duct Cleaning Service Inc.	50,290

**Notes to Expenditures
For the Year Ended December 31, 2005**

Note 1

Expenditures include payments (including PST and GST) to suppliers of goods and services to the Regina Public Library where the combined amounts of goods or services supplied during 2005 totalled at least \$10,000. The expenditures reported include payments from both the General Fund and the Capital Fund.

Note 2

Certain expenditures reported have been partially funded by employees, government agencies or other organizations.

Note 3

Expenditures have been reported using the accrual basis of accounting. Direct expenditures have been reported on a gross basis.

Note 4

Payments to vendors in the United States have been reported in U.S. dollars.