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Date: September 22, 2009
To: His Worship and Members of City Council
Re: **Regina Public Library (RPL) Public Accounts 2008**

In accordance with RPL Board resolution dated October 28, 2003, where the RPL Board moved to voluntarily provide Public Accounts, I submit the Regina Public Library Public Accounts for the year ended December 31, 2008.

This report is divided into the following sections:

- 1) Regina Public Library Board Remuneration and Expenses
- 2) Employee Remuneration by title of the position, including salaries, for all positions encumbered as of December 31, 2008
- 3) Expenditures

Each section contains notes detailing the reporting requirements and provides an explanation of the contents. The Audited Financial Statements for 2008 provide additional information on the 2008 Revenue and Expenditures.

Respectfully submitted,

Darlene Hincks Joehnck, Chair
Regina Public Library Board

Board Remuneration and Expenses

Board Remuneration and Expenses For the Year Ended December 31, 2008 (in dollars)

Board of Regina Public Library	Board Payments	Board Travel
Brown, Janet	960	0
Bryce, Sharron	1,200	0
Fiacco, Pat	0	0
Hincks Joehnck, Darlene	2,480	1,831
Kapoor, Renu	1,880	2,476
Kivisto, Elaine	1,800	2,421
Kleisinger, Gerald	880	0
Lucke, Darryl	4,480	2,348
Monson, Shelly	1,200	0

*See accompanying notes.
This statement has not been audited.*

Notes to Board Remuneration and Expenses For the Year Ended December 31, 2008

Note 1

Board payments represent amounts paid to Members of the Board for attendance at Board meetings and travel per diems paid to Board Members when they travel out of the City on Board business. Attending Board Members receive an honorarium of \$80 per meeting. The per diem rate for Board travel is \$100 per day, and for Board business is \$400 per day.

Note 2

Board travel includes all 2008 travel and conference expenses (including PST) incurred by the Members of the Board that were funded by the Regina Public Library whether paid directly to the Members of the Board or on their behalf.

Employee Remuneration and Expenses

Employee Remuneration For the Year Ended December 31, 2008 (in dollars)

Position	Number of Incumbents	Full / Part Time	Annual Salary Range (Full Time)	Hourly Range (Part Time)
Accounting Clerk	2	F	31,480 - 37,474	
Accounting Supervisor	1	F	46,183 - 54,967	
Accounting Technician (PT)	1	P		18.65 - 22.20
Administrative Assistant	1	F	45,958 - 65,653	
Adult Collection Coordinator	1	F	53,515 - 63,713	
Albert - Branch Head	1	F	53,515 - 63,713	
Albert - Library Assistant	1	F	38,831 - 46,220	
Albert - Library Assistant (PT)	1	P		20.60 - 24.52
Albert - Public Service Clerk (PT)	3	P		14.76 - 17.57
AV Collection Coordinator	1	F	53,515 - 63,713	
Building Operator	1	F	31,480 - 37,474	
Business Reference Specialist	1	F	49,839 - 59,340	
Caretaker	4	F	31,480 - 37,474	
Cataloguer	4	F	35,155 - 41,846	
Central Children's - Page (PT)	3	P		10.86 - 12.93
Central Children's - Public Service Clerk	1	F	27,823 - 33,119	
Central Children's - Librarian	1	F	49,839 - 59,340	
Central Children's Library Head	1	F	57,191 - 68,086	
Central Children's - Library Assistant	1	F	38,831 - 46,220	
Central Children's - Library Assistant (PT)	3	P		20.60 - 24.52
Central Children's - Library Clerk (PT)	4	P		14.76 - 17.57
Central Circulation - Library Assistant	2	F	38,831 - 46,220	
Central Circulation - Library Assistant	1	F	35,155 - 41,846	
Central Circulation - Library Clerk (PT)	6	P		14.76 - 17.57
Central Circulation - Page	4	F	20,471 - 24,373	
Central Circulation - Page (PT)	4	P		10.86 - 12.93
Central Circulation - Public Service Clerk	3	F	27,823 - 33,119	
Central Circulation - Public Service Clerk (PT)	1	P		14.76 - 17.57
Central Circulation - Services Unit Head	1	F	57,191 - 68,086	
Children's Collection Coordinator	1	F	53,515 - 63,713	
Collections Coordinator	1	F	53,515 - 63,713	
Computer Support Technician	1	F	27,823 - 33,119	
Connaught - Branch Head	1	F	53,515 - 63,713	

*See accompanying notes.
This statement has not been audited.*

Employee Remuneration and Expenses

Position	Number of Incumbents	Full / Part Time	Annual Salary Range (Full Time)	Hourly Range (Part Time)
Connaught - Library Assistant	1	F	38,831 - 46,220	
Connaught - Library Assistant (PT)	1	P		20.60 - 24.52
Connaught - Library Clerk (PT)	2	P		14.76 - 17.57
Connaught - Senior Public Service Clerk (PT)	1	P		16.70 - 19.88
Deputy Library Director	1	F	93,126 - 114,650	
Desktop Computer Administrator	1	F	38,831 - 46,220	
Development Coordinator	1	F	46,183 - 54,967	
Dunlop Art Gallery - Administrative Assistant	1	F	27,823 - 33,119	
Dunlop Art Gallery - Assistant Curator	1	F	49,839 - 59,340	
Dunlop Art Gallery - Curatorial Assistant	1	F	38,831 - 46,220	
Dunlop Art Gallery - Director	1	F	73,062 - 104,374	
Dunlop Art Gallery - Gallery Facilitator (PT)	5	P		14.76 - 17.57
Dunlop Art Gallery - Gallery Preparator	1	F	35,155 - 41,846	
Executive Secretary	1	F	37,251 - 53,215	
Film Theatre Cashier (PT)	2	P		12.81 - 15.25
Film Theatre Clerk (PT)	1	P		14.76 - 17.57
Film Theatre Coordinator (PT)	1	P		26.44 - 31.48
Film Theatre Projectionist (PT)	2	P		14.76 - 17.57
Finance Manager	1	F	58,904 - 84,148	
George Bothwell - Branch Head	1	F	53,515 - 63,713	
George Bothwell - Library Assistant	1	F	38,831 - 46,220	
George Bothwell - Library Clerk (PT)	2	P		14.76 - 17.57
George Bothwell - Lit. Programme Asst (PT)	1	P		20.60 - 24.52
George Bothwell - Page (PT)	2	P		10.86 - 12.93
George Bothwell - Senior Public Service Clerk	2	F	31,480 - 37,474	
George Bothwell - Public Service Clerk (PT)	4	P		14.76 - 17.57
Glen Elm - Branch Head	1	F	53,515 - 63,713	
Glen Elm - Library Assistant	1	F	38,831 - 46,220	
Glen Elm - Library Assistant (PT)	2	P		20.60 - 24.52
Glen Elm - Library Clerk (PT)	3	P		14.76 - 17.57
Glen Elm - Public Service Clerk	2	F	27,823 - 33,119	
Head, Finance and Administration	1	F	73,062 - 104,374	

*See accompanying notes.
This statement has not been audited.*

Employee Remuneration and Expenses

Position	Number of Incumbents	Full / Part Time	Annual Salary Range (Full Time)	Hourly Range (Part Time)
Head, Central Public Services	1	F	73,062 - 104,374	
HR Administrator	1	F	45,958 - 65,653	
Human Resources Assistant	1	F	37,251 - 53,215	
ILS Librarian	1	F	49,839 - 59,340	
Information Technology Manager	1	F	73,062 - 104,374	
Interlibrary Loan Clerk	2	F	27,823 - 33,119	
Interlibrary Loan Supervisor	1	F	42,507 - 50,593	
Janitor	2	F	24,147 - 28,746	
Library Director	1	F	123,120	
Literacy Service Clerk	1	F	27,823 - 33,119	
Literacy Service Programmer	3	F	46,183 - 54,967	
Manager, Budget	1	F	45,958 - 65,653	
Manager, Collections and Technical Services	1	F	73,062 - 104,374	
Manager, Human Resources	1	F	73,062 - 104,374	
Manager, Strategic Initiatives	1	F	73,062 - 104,374	
Marketing & Communications Clerk (PT)	1	P		14.76 - 17.57
Marketing & Communications Manager	1	F	58,904 - 84,148	
Network Administrator	1	F	42,507 - 50,593	
Office Clerk (PT)	1	P		12.81 - 15.25
Organization Development Specialist	1	F	49,839 - 59,340	
Outreach - Library Assistant (PT)	1	P		18.65 - 22.20
Outreach - Public Service Clerk (PT)	2	P		14.76 - 17.57
Outreach - Supervisor	1	F	49,839 - 59,340	
Payroll Clerk (PT)	1	P		16.70 - 19.88
Payroll Supervisor	1	F	42,507 - 50,593	
Physical Plant Manager	1	F	45,958 - 65,653	
Physical Plant Supervisor	1	F	46,183 - 54,967	
Prince of Wales - Branch Supervisor	1	F	53,515 - 63,713	
Prince of Wales - Library Clerk (PT)	1	P		14.76 - 17.57
Prince of Wales - Public Service Clerk (PT)	2	P		14.76 - 17.57
Public Relations Assistant (PT)	1	P		16.70 - 19.88
Public Relations Display & Graphic Artist	1	F	31,480 - 37,474	
Ref. Spec. Prairie History Genealogy	1	F	49,839 - 59,340	
Reference Specialist	4	F	49,839 - 59,340	
Reference - Library Assistant	2	F	35,155 - 41,846	

*See accompanying notes.
This statement has not been audited.*

Employee Remuneration and Expenses

Position	Number of Incumbents	Full / Part Time	Annual Salary Range (Full Time)	Hourly Range (Part Time)
Reference - Library Assistant (PT)	7	P		18.65 - 22.20
Reference - Public Service Clerk	4	F	27,823 - 33,119	
Reference and Independent Learning - Unit Head	1	F	57,191 - 68,086	
Regent Place - Branch Head	1	F	53,515 - 63,713	
Regent Place - Library Assistant	1	F	38,831 - 46,220	
Regent Place - Library Assistant (PT)	1	P		20.60 - 24.52
Regent Place - Library Clerk	1	F	31,480 - 37,474	
Regent Place - Library Clerk (PT)	2	P		14.76 - 17.57
Regent Place - Page (PT)	1	P		10.86 - 12.93
Regent Place - Public Service Clerk (PT)	2	P		14.76 - 17.57
Regent Place - Senior Public Service Clerk	2	F	31,480 - 37,474	
Senior Computer Operator	1	F	35,155 - 41,846	
Sherwood Village - Branch Head	1	F	53,515 - 63,713	
Sherwood Village - Library Assistant	1	F	38,831 - 46,220	
Sherwood Village - Library Assistant (PT)	1	P		20.60 - 24.52
Sherwood Village - Library Clerk (PT)	2	P		14.76 - 17.57
Sherwood Village - Page (PT)	2	P		10.86 - 12.93
Sherwood Village - Public Service Clerk	1	F	27,823 - 33,119	
Sherwood Village - Public Service Clerk (PT)	2	P		14.76 - 17.57
Sherwood Village - Senior Public Service Clerk	2	F	31,480 - 37,474	
Staffing and Benefits Consultant	1	F	37,251 - 53,215	
Sunrise - Branch Head	1	F	53,515 - 63,713	
Sunrise - Library Assistant (Job share)	2	F	38,831 - 46,220	
Sunrise - Library Assistant (PT)	1	P		20.60 - 24.52
Sunrise - Library Clerk (PT)	3	P		14.76 - 17.57
Sunrise - Page (PT)	1	P		10.86 - 12.93
Sunrise - Public Service Clerk (PT)	2	P		14.76 - 17.57
Sunrise - Senior Public Service Clerk	2	F	31,480 - 37,474	
Sunrise - Young Adult Services Specialist	1	F	53,515 - 63,713	
Technical Services Assistant	2	F	27,823 - 33,119	
Training & Support Technician	1	F	35,155 - 41,846	
Truck Driver	3	F	24,147 - 28,746	
Web Coordinator	1	F	49,839 - 59,340	
TOTAL	214			

*See accompanying notes.
This statement has not been audited.*

Notes to Employee Remuneration For the Year Ended December 31, 2008

Note

Employee remuneration includes information on all positions filled by Library employees, including those on long-term leave, as of December 31, 2008. The Position column represents the official employment title of the position as at December 31, 2008. The Number of Incumbents column represents the number of employees filling the same job title as of December 31, 2008.

For full time employees, the annual minimum and maximum salary range, per the 2007/2008/2009 Collective Agreement, has been shown. Part time employees have variable hours of work. For part time employees, the minimum and maximum hourly wage rate has been shown.

A job share position has been reported as a single position with two incumbents.

This report includes any term positions funded in whole or in part by external granting agencies.

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Expenditures – Regina Public Library Board
For the Year Ended December 31, 2008
(in dollars)

Payee	Total (\$)
3M CANADA COMPANY	11,340
ABLE PLUMBING & HEATING LTD.	33,940
ADT SECURITY SERVICES CANADA, INC.	58,119
AIR CANADA	26,630
ALFORD'S FLOORS & INTERIORS (1967) LTD.	22,000
AMAZON.CA	57,875
ARMSTRONG COMMUNICATIONS	33,214
¹ AURALOG INC.	10,500
AVION SERVICES CORP.	87,628
BEST BUY CANADA	28,289
BOOK & BRIER PATCH	80,461
BRO-DART CO.	60,157
CANADA POST	38,335
CANADIAN LIBRARY ASSOCIATION	11,411
CANWEST COMMERCIAL PRINTER	29,816
CAPITAL FORD LINCOLN	13,580
CARSWELL LEGAL PUBLICATIONS	14,475
CCH CANADIAN LIMITED	16,756
CDW CANADA	74,352
CITY OF REGINA	150,219
CLEAN BRITE SERVICES REGINA LTD.	17,777
CLEARLITE GLASS LTD.	14,529
CO-OP TAXI LINES LIMITED	10,345
CTV TELEVISION INC.	26,807
CUPE LOCAL 1594	125,064
DELOITTE & TOUCHE LLP	16,500
DIGITAL POSTAGE-ON-CALL	26,267
EBSCO CANADA LTD.	64,923
ERICAN CONSTRUCTION	35,609
¹ GALE GROUP, THE	36,970
GLOBAL BOOKS IN PRINT	12,288
GRAYCON GROUP	25,745
GREAT WEST ASSURANCE COMPANY, THE	407,056
HARVARD BROADCASTING	12,252
HBI BRENNAN BUSINESS INTERIORS INC.	64,356

¹See Note 1

Expenditures – Regina Public Library Board
For the Year Ended December 31, 2008
(in dollars)

Payee	Total (\$)
HJ LINNEN ASSOCIATES	26,701
HONEYWELL LIMITED	12,503
HVAC SERVICE	12,940
INDIGO BOOKS & MUSIC INC. o/a CHAPTERS #00925	53,686
INSIGHT CANADA INC.	33,818
IT XCHANGE	12,572
JANITOR'S WAREHOUSE	14,725
¹ JEANNE GOODRICH CONSULTING	25,951
JOE'S ELECTRIC	11,134
KEN HAYCOCK & ASSOCIATES INC.	16,699
KETCHUM CANADA INC.	43,967
KIRBY ELECTRIC LTD.	50,466
KONE INC.	28,771
LEADER POST	34,572
LIBRARY BOUND INC.	148,901
LIBRARY SERVICES CENTRE	622,566
MACPHERSON LESLIE & TYERMAN	49,590
MARSH CANADA LIMITED	51,844
MCNABB & CONNOLLY	13,750
MEYERS NORRIS PENNY	13,830
¹ MIDWEST TAPE	15,655
MILLWORK PLUS	53,398
MINISTER OF FINANCE (SASKATCHEWAN)	100,881
MITCHELL 1	10,369
NATIONAL LEASING	12,517
NEW AGE COLLECTIONS LTD.	23,843
NEWSWEST INC	38,082
NORTH RIDGE DEVELOPMENT CORP.	376,133
¹ NWA AIR	10,862
O.K. BOILER SERVICE INC.	14,967
OVERDRIVE, INC.	16,936
PACIFIC ART SERVICES LTD.	12,938
PCL - MAXAM, A JOINT VENTURE	22,263
PRAIRIE ADVERTISING DISTRIBUTORS LTD.	79,570
PRINT 1	13,366

¹See Note 1

Expenditures – Regina Public Library Board
For the Year Ended December 31, 2008
(in dollars)

Payee	Total (\$)
PRINT-IT CENTERS	35,060
PRINTWEST COMMUNICATIONS	11,767
¹ PROJECT FOR PUBLIC SPACES, INC.	11,195
¹ PROQUEST INFORMATION AND LEARNING CIRCLE	10,166
PROVINCIAL ELECTRIC LTD.	28,868
PSW ARCHITECTURE & INTERIOR DESIGN LTD.	19,224
RAWLCO RADIO LTD.	17,953
RECORDED BOOKS, LLC	11,842
REGINA INN	11,728
REGINA CIVIC EMPLOYEE'S SUPERANNUATION AND LONG TERM DISABILITY PLANS	1,534,365
RETROCOM MID-MARKET REIT	116,951
RIOCAN PROPERTY SERVICES INC.	162,822
S & B BOOKS LTD.	46,017
SASKATCHEWAN PUBLIC LIBRARY CONSORTIUM	50,000
SASKENERGY	141,145
SASKPOWER CORPORATION	189,170
SASKTEL	110,712
SERBU SAND & GRAVEL LTD.	16,089
SHERWOOD CO-OP ASSOCIATION LTD.	18,517
SIGMA ANALYTICS	39,082
SIRSIDYNIX	101,215
SK WORKER'S COMPENSATION BOARD	23,201
SOS JANITORIAL SERVICES LTD.	50,275
SPOTLESS CLEANING	144,661
SUPREME BASICS	43,765
¹ THE LIBRARY CORPORATION	23,464
UNISOURCE CANADA INC.	11,224
UNITED CARPET	11,445
WASTE MANAGEMENT OF CANADA CORPORATION	10,024
WBM OFFICE SYSTEMS	10,578
WELTER STUDIO INC.	16,976
WESTERN LITHO PRINTERS LTD.	12,790
WESTFIELD 111 ALBERT STREET MALL LTD.	131,798
WESTJET	14,649
WORLD BOOK EDUCATIONAL PRODUCTS OF CANADA	13,482

¹See Note 1

This statement has not been audited

**Notes to Expenditures
For the Year Ended December 31, 2008**

Note 1

Payments to vendors in the United States have been reported in U.S. dollars.

Note 2

Expenditures include payments (including PST and GST) to suppliers of goods and services to the Regina Public Library where the combined amounts of goods or services supplied during 2008 totaled at least \$10,000. The expenditures reported include payments from the General Fund, Dunlop Art Gallery Fund, RPL Lottery Fund, and the Capital Fund.

Note 3

Certain expenditures reported have been partially funded by employees, government agencies or other organizations.

Note 4

Expenditures have been reported using the accrual basis of accounting. Direct expenditures have been reported on a gross basis.