

### Survey

In earlier discussions at the Board level regarding the Central Library Development, a public survey was discussed as one of the ways to gather community feedback. There are two main parts of the survey – a methodologically sound telephone survey that is nearly complete, and an open online survey for any staff and patrons who may choose to complete it through the Library's website. In addition to a number of typical library questions, the survey results will provide some direction, not only in terms of library services, but also in terms of what kinds of synergies people see between the Library and other organizations and businesses that could co-locate under a Central Library development project.

### Maureen Woods

I mentioned in an earlier meeting that Maureen Woods was terminally ill, and she passed away on 13 April. Most recently, Maureen was Executive Director of the SILS Consortium, RPL's service provider for integrated library software and some other digital services. Maureen has been a force in the Western Canadian library environment for over 30 years. Her early career was spent, in part, at Regina Public Library, and by mid-career she was Provincial Librarian (Joylene Campbell's predecessor). Maureen was Provincial Librarian during the legislative review and re-drafting of the *Public Libraries Act, 1996* as well as the *Libraries Cooperation Act, 1996*, the first of its kind in the country. The day before her death, Maureen was awarded the Frances Morrison Award for 2013. The Frances Morrison Award is the Saskatchewan library community's highest honour for life-long contribution to libraries.

### Purchasing Policy

RPL's purchasing policy has been re-drafted and is included in the Board package for review and, if deemed acceptable, adoption by the Board for implementation throughout the Library.

The purchasing policy addresses all purchases in the Library and has been re-written to:

- update threshold amounts to account for the passage of time since last the policy was reviewed;
- fill gaps that the previous policy did not address or situations in which it was unclear;
- provide a better framework for evaluation of the type of procurement process to use based on dollar amount and risk; and
- ensure that the policy addresses what has become practice.

The current policy is over 10 years old. The complexity of new partnerships, like that for the North Central Shared Facility, was not contemplated in 2002 nor was the idea of multi-year acquisitions. The New West Partnership Trade Agreement came into effect last year, and while its limits are on the very high side for the public library, some capital projects will have to be procured differently as the Library moves forward.

The revised policy is a combination of updated text from the Library's purchasing policy and imported language from the City's policy, which deals quite well with balanced cost and risk. Once adopted by the Board, a set of procedures will be developed to give managers and staff responsible for implementing the policy a clear set of rules for compliance.

### **Lottery Package**

A package of lottery information is included as an attachment. The call-in line is ready as of Friday, 19 April, and the more official launch is on Saturday the 20<sup>th</sup> as the Library hosts two radio remotes with Harvard Broadcasting, our lottery radio partner. Lottery ticket brochures will be available at the Board meeting for Board members to take with them.